

I. DENOMINATION OF EVENT

VENUE: LIER
DATE: 26 February - 1 March 2020
NF: BEL
Indoor: Outdoor:

CDI1* CDI2* CDI3* CDI4* CDI5* CDI-W
 CDIO2* CDIO3* CDIO4* CDIO5* -NC
 CDIJ CDIY CDIP CDIU25 CDIch
 CDIOJ CDIOY CDIOP CDIOU25 CDIOCh
 CDIAm CDIYH
 Championship Games

II. GENERAL CONDITIONS

- FEI Statutes, 24th edition, effective 19 November 2019
- FEI General Regulations, 24th edition, 1st January 2020
- FEI Veterinary Regulations, 14th edition, effective 1st January 2018, updates effective 1st January 2020
- **FEI Dressage Rules (25th edition, effective 1st January 2014, including updates 1st January 2020) and if applicable the FEI Dressage World Cup™ Rules 2019-2020 and FEI Dressage Nations Cup™ Rules 2020**
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 2nd Edition, changes effective 1st January 2020
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based upon the 2015 WADA Code, effective 1st January 2015
- All subsequent published revisions, the provisions of which will take precedence.

Approved by the FEI, Lausanne, on 09/12/2019. Updated 11/12/2019.



Bettina De Rham
FEI Director
Dressage & Para Dressage

TABLE OF CONTENTS

I.	DENOMINATION OF EVENT	1
II.	GENERAL CONDITIONS.....	1
III.	THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE	4
IV.	GENERAL INFORMATION	5
1.	ORGANISER	5
2.	ORGANISING COMMITTEE	5
3.	EVENT DIRECTOR	5
V.	OFFICIALS.....	6
VI.	INVITATIONS	7
VII.	ENTRIES	7
1.	ENTRY DATES AND FEES:	8
2.	NO-SHOWS/LATE WITHDRAWALS:	8
3.	ADDITIONAL FEES/CHARGES BY ORGANISING COMMITTEE:	8
4.	DEGREE OF DIFFICULTY – FLOORPLAN GRAND PRIX FREESTYLE	9
VIII.	TIMETABLE	10
IX.	COMPETITIONS DETAIL.....	12
X.	FACILITIES OFFERED.....	17
1.	ATHLETES	17
2.	GROOMS	17
XI.	LOGISTICAL/ADMINISTRATIVE/TECHNICAL INFORMATION..	17
1.	DRAW	17
2.	COMPETITION ARENA(S)	17
3.	PRACTICE ARENA(S).....	17
4.	STABLES	18
5.	PAPERLESS JUDGING	18
6.	SCORING PROVIDER / TIMING PROVIDER	18
7.	AVERAGE SCORE / OPEN SCORING.....	18
8.	OTHER TECHNOLOGY/SERVICE PROVIDER(S)	19
9.	PRIZE GIVING CEREMONY	19
10.	ADVERTISING ON ATHLETES AND HORSES	19
11.	TICKETING	19
12.	BETTING	19
13.	TRANSPORT REIMBURSEMENT HORSES / PONIES	19
14.	WELCOME.....	19
15.	LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS	19

16.	ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS	20
17.	SUSTAINABILITY	20
XII.	VETERINARY MATTERS	20
1.	CUSTOMS FORMALITIES.....	20
2.	HEALTH REQUIREMENTS	20
3.	NATIONAL REQUIREMENTS.....	21
4.	PONIES	21
5.	INJURY SURVEILLANCE	21
6.	TRANSPORT OF HORSES	21
7.	VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE	21
8.	EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEI Regulations, Chapter VII.....	23
XIII.	HUMAN ANTI-DOPING	23
XIV.	ADDITIONAL INFORMATION	24
1.	INSURANCES AND NATIONAL REQUIREMENTS	24
2.	PROTESTS/APPEALS	25
3.	DISPUTES.....	25
4.	MODIFICATION TO SCHEDULE	25
5.	ADDITIONAL INFORMATION FROM THE ORGANISER	25
XV.	ANNEXES	28
1.	FEI Entry System	28
2.	RESULTS	29

III. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

A full copy of this Code can be obtained from the Fédération Equestre Internationale, Chemin de la Joliette 8, CH-1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: <http://inside.fei.org/>

IV. GENERAL INFORMATION

1. ORGANISER

Name: Belgium Dressage Events | CDI Lier
Address: Aarschotsesteenweg 201
2500 Koningshooikt/Lier (BEL)
Telephone: +31 653 472 520
Email: info@cdilier.be
Website: www.cdilier.be

Contact Details Show Ground:

Address: Aarschotsesteenweg 201
2500 Koningshooikt/Lier (BEL)
Telephone: +31 653 472 520
GPS Coordinates: Hazendonk 201 - Koningskhooikt Lier
Accessibility details (directions by road, nearest airport / train station):
Airport Brussels Airport
Trainstation Lier

2. ORGANISING COMMITTEE

Honorary President: -
President of the event: Wim Verwimp +32 4 9538 7897
Show Secretary: Annemiek van der Vorm +31 6 28 57 45 61
Press Officer: Daisy van Nieuwkastele +31 62411 0599

3. EVENT DIRECTOR

Name: Joyce Lebon
Address: Aarschotsesteenweg 201
2500 Koningshooikt/Lier (BEL)
Telephone: -
Mobile: +31 653 472 520
Email: info@cdilier.be

V. OFFICIALS

Ref.	Panel	Function	FEI ID	Name	NF	Level	Contact Email
1	Ground Jury	Ground Jury President	10050457	VanDaele, Jacques	BEL	4*	vandaelejacques@telenet.be
		Ground Jury Member	10050641	Baarup, Susanne	DEN	5*	sbc@rideforbund.dk
		Ground Jury Member	10087950	Hallsall, Clive	GBR	5*	clive.hallsall@waltonfoldfarm.com
		Ground Jury Member	10049288	Leyman, Freddy	BEL	4*	freddyleyman@skynet.be
		Ground Jury Member	10134966	Kessler, Thomas	GER	4*	kessler.t@t-online.de
		Ground Jury Member	10049085	Judet, Isabelle	FRA	5*	Isabelle@judet.com
		Foreign Judge	10147045	Twist, Jeanine van	NED	4*	j.vantwist@mvogroep.nl
2	Foreign Technical Delegate	Foreign Technical Delegate					
3	Appeal Committee	Appeal Committee President					
		Appeal Committee Member					
		Appeal Committee Member					
4	Chief Steward	Chief Steward	10052167	DeSchauwer, Didier	BEL	3	Deschauwer@gmail.com
5	Assistant Stewards	Assistant Steward	10109380	DeHondt, Albert	BEL	1	Marielle.ronchetti@telenet.be
		Assistant Steward	10089616	Vivancos, Isabelle	FRA	2	Isabelle.vivancos@gmail.com
		Assistant Steward	10119911	Vermunt, Thea	NED	1	thea.vermunt@gmail.com
		Assistant Steward	10116072	Rummens, Alain	BEL	1	
6	FEI Veterinary Delegate	Veterinary Delegate	10048983	Jean-Elie Hennau	BEL		jehennau@hotmail.com
		Assistant Veterinary Delegate					
	FEI Veterinary Commission	Veterinary Commission President					
		Foreign Veterinary Delegate					
		Veterinary Commission Member					
7	Veterinary Services Manager / Treating Veterinarian	Veterinary Services Manager	10093731	Wim Malisart	BEL		Dr.wimmalisart@skynet.be +32 475 411593
		Permitted Treating Veterinarian					
8	Doctor/Medical Service	Doctor/Medical Service		Hilde Homan	NED		+31 613501950
9	Farrier	Farrier		Nick Moysert / Mol	BEL		+32 478 64 359
10	NF Delegate	NF Delegate (if applicable)					

VI. INVITATIONS

Number of NFs invited:	12 (including home country)
State which NFs are invited: IRL-ITA-LUX-NED-NOR-SWE	BEL-DEN-ESP-FRA-GBR-GER-
Reserve NFs: USA-UKR-SUI	AUS-AUT-ESP-JPN-POR-TUR-
CDICh CDIP CDIJ CDIY CDIU25	
Total Number of athletes:	20 (CDICh 10 - CDIU25 15)
Number of home athletes:	5 (in consideration with OC)
Number of athletes per NF:	2 (in consideration with OC)
Number of horses per athlete: CDI4*	1 per level
Total Number of athletes:	30 small tour 30 big tour
Number of home athletes:	10 (in consideration with OC)
Number of athletes per NF:	2 (in consideration with OC)
Number of horses per athlete:	1 per level

Athletes are invited by the Organiser through their NF.
One (1) groom per athlete.

The OC reserves the right to increase the number of horses and or ponies.
The OC reserves the right to invite additional NFs in case of the invited NFs will not be able to participate.

VII. ENTRIES

- You must use the FEI Entry System for all categories of this Event:
<https://entry.fei.org>
- You will find additional documentation on:
<https://inside.fei.org/fei/your-role/nfs/entry-system-dressage>
- All Athletes and Horses participating in any International Competition must be registered with the FEI.
- Athletes and/or Horses present at the Event without having been entered through the FEI's Online Entry System will automatically be disqualified unless compelling circumstances warrant otherwise.

1. ENTRY DATES AND FEES:

Deadlines for entries

Definite Entries: Monday 10th February 2020

Last date for substitutions: Wednesday 26th February 2020

Entries have to be in accordance with art 423 of the Dressage Rules and art 116 of the General Regulations.

Entry fee per horse CDICH/CDIP

Entry fee per horse: € 400 (VAT excluded)

Stabling fee per horse (if any): € 100 (€ 200 for extra-large box)

Starting fee per horse (if any): € 300

VAT: € 21,50 (21% on € 100 cost of the box)

Total fee per horse: € 421,50

Entry fee per horse CDIJ/CDIY/CDIU25/CDI4*

Enter fee per horse € 450 (VAT excluded)

Stabling fee per horse (if any): € 100

Starting fee per horse (if any): € 350

VAT: € 21,50 (21% on € 100 cost of the box)

Total fee per horse: € 471,50

2. NO-SHOWS/LATE WITHDRAWALS:

NB: In the case of withdrawals after the date of definite entries or no-shows the athlete or the respective NF will be held liable to reimburse the Organiser for the actual financial loss incurred by the Organiser (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show.

Amount charged: € 300 per horse after late withdrawal or no-show, after the closing of the definite entries 10th February 2020.

3. ADDITIONAL FEES/CHARGES BY ORGANISING COMMITTEE:

All other fees must be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only fees approved by the FEI and listed in the approved Schedule can be charged by the Organiser.

EADCMP Fee:

Included in compulsory entry fee Not included in compulsory entry fee

Lower Level Events (CIMS) CHF 18 per horse per event
(For definition of CIMS see Appendix E of the FEI General Regulations)

Higher Level Events CHF 25 per horse per event
(All other events not defined as CIM)

Electricity (upon request): € 60,50 (€ 50 excl. 21% VAT)

Manure disposal: € 40,00 per horse

Hay: € 15,00 (€ 14,15 excl. 6% VAT)

Straw: -

Shavings: € 15,00 (€ 14,15 excl. 6% VAT) | first bedding free

Other (please specify):

Health certificate: € 50,00 per horse (€ 41,33 excl. 21% VAT)

Hay and shavings are available every day between 7h30 and 8h00 and between 15h00 and 16h00.

All aforementioned amounts are including VAT

VAT Number of the Organiser: BE0511.982.925

Accommodation for the horses in boxes will be available in permanent tent boxes. Request for 20% larger boxes must be send with the definite entries, and will be on first come, first served base. Extra costs for extra-large box € 100 above stabling fee.

The account (one per athlete) will be made, based upon the definite entries. Payments must be made in € (Euro) in cash or by debit card or credit card (credit card will be debited by a levy of 2% over the total amount due). An ATM will be available at the show office as well. No Cheques will be accepted as means of payment. the OC reserves the right to withhold money due from the prize-money won, and the FEI Horse Passports as long as outstanding bills have not been paid.

Prize-money will be paid by Bank transfer.

According to the relevant Belgium tax regulations, the OC of Azelhof Lier must charge 6% or 21% VAT on all fees to be paid by athletes. 18% tax deduction will be taken of the prize-money of the foreign athletes by the Belgian Government.

Athletes will receive an invoice, showing VAT specified separately and can apply for re-imbusement of all VAT paid at the CDI Azelhof Lier.

4. DEGREE OF DIFFICULTY – FLOORPLAN GRAND PRIX FREESTYLE

DoD will be used. DoD will not be used. Not Applicable.

Athletes are required to login using their own credentials on to <http://dressagefreestyle.fei.org> to create or assign their Grand Prix Freestyle floorplan at the latest 2 hours prior to:

the horse inspection.

the draw of the Grand Prix.

VIII. TIMETABLE

Competitions must not start before 08:00 and must not finish after 23:00 unless prior approval is granted by the FEI.

The current edition of Dressage Tests at the date of the show will be used and all tests must be ridden from memory.

<https://inside.fei.org/fei/your-role/organisers/dressage/tests>

	Day	Date	Time
• <u>Opening of stables</u>	Tuesday	25 02 2020	12h00
• <u>Horse Inspection</u>			
Horses already present on site	Tuesday	25 02 2020	18h00 – 20h00
CDICh/CDIP/CDIJ/CDIY	Wednesday	26 02 2020	09h00 – 10h30
CDIU25/CDI4*	Thursday	27 02 2020	12h00 – 13h30
• <u>Declaration of Starters</u>	Not later than one (1) hour after the horse inspection.		
• <u>Draw:</u>	Draws will be made at the show-office immediately after the Horse inspection and within an hour after the end of the concerned tour.		

Competitions CDICh:	Day	Date	Time	Prize Money
01 – Children – Preliminary A test	Wednesday	26 02 2020	11h00	Prizes in kind
06 – Children – Team Test	Thursday	27 02 2020	12h00	Prizes in kind
10 – Children – Individual Test	Friday	28 02 2020	12H30	Prizes in kind
<u>Total Prize Money</u>				-
<u>Prizes in Kind</u>				€ 2.000

Competitions CDIP:	Day	Date	Time	Prize Money
02 – Ponies – Team Test	Wednesday	26 02 2020	12h15	Prizes in kind
09 – Ponies – Individual Test	Friday	28 02 2020	09h00	Prizes in kind
14 – Ponies – Freestyle test	Saturday	29 02 2020	13h30	Prizes in kind
<u>Total Prize Money</u>				-
<u>Prizes in Kind</u>				€ 2.000

Competitions CDIJ:	Day	Date	Time	Prize Money
03 – Juniors – Team Test	Wednesday	26 02 2020	15h30	€ 600
05 – Juniors – Individual Test	Thursday	27 02 2020	09h00	€ 600
15 – Juniors – Freestyle test	Saturday	29 02 2020	15h30	€ 1.500
<u>Total Prize Money</u>				€ 2.700
<u>Prizes in Kind</u>				-

**FEI APPROVED SCHEDULE
LIER (BEL) 26 February – 01 March 2020**

Competitions CDI Y:	Day	Date	Time	Prize Money
04 – Young Riders – Team Test	Wednesday	26 02 2020	19h15	€ 750
07 – Young Riders – Individual Test	Thursday	27 02 2020	13h45	€ 800
16 – Young Riders – Freestyle test	Saturday	29 02 2020	17h30	€ 1.750
Total Prize Money				€ 3.300
Prizes in Kind				-

Competitions CDI U25:	Day	Date	Time	Prize Money
11 – Grand Prix U25	Friday	28 02 2020	14h00	€ 1.500
17 – Grand Prix Freestyle	Saturday	29 02 2020	20h45	€ 2.500
Total Prize Money				€ 4.000
Prizes in Kind				-

Competitions CDI 4*:	Day	Date	Time	Prize Money
08 – Prix St. Georges	Thursday	27 02 2020	18h00	€ 2.000
12 – Grand Prix	Friday	28 02 2020	16h00	€ 5.000
13 – Intermediate I	Saturday	29 02 2020	08h00	€ 2.500
18 – Intermediate I Freestyle	Sunday	01 03 2020	09h00	€ 4.000
19 – Grand Prix Special	Sunday	01 03 2020	11h45	€ 7.500
20 – Grand Prix Freestyle	Sunday	01 03 2020	14h30	€ 9.000
Total Prize Money				€ 30.000
Prizes in Kind				-

GENERAL CLASSIFICATION AT THE END OF THE COMPETITIONS:

Leading athlete award –	N/A
Best foreign athlete -	N/A
Best home athlete –	N/A
Team awards –	N/A

IX. COMPETITIONS DETAIL

FIRST DAY: Wednesday

DATE: 26|02|2020

COMPETITION No 1

Test: **CDICh**, Children preliminary A test
Number of horses per athlete: 1
Open to: 10 combinations
Draw/Art: According to a random draw FEI Art. 425.2
Prize money: Prizes in kind with a value of min. € 500

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COMPETITION No 2

Test: **CDIP**, Pony team test
Number of horses per athlete: 1
Open to: 20 combinations
Draw/Art: According to a random draw FEI Art. 425.2
Prize money: Prizes in kind with a value of min. € 500

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COMPETITION No 3

Test: **CDIJ**, Juniors team test
Number of horses per athlete: 1
Open to: 20 combinations
Draw/Art: According to a random draw FEI Art. 425.2
Prize money: € 600
Breakdown: € 180; € 140; € 100; € 80; € 60; € 40.

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COMPETITION No 4

Test: **CDIY**, Young Riders team test
Number of horses per athlete: 1
Open to: 20 combinations
Draw/Art: According to a random draw FEI Art. 425.2
Prize money: € 750
Breakdown: € 220; € 170; € 130; € 100; € 80; € 50.

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SECOND DAY: Thursday

DATE: 27|02|2020

COMPETITION No 5

Test: **CDIJ**, Juniors individual test
Number of horses per athlete: 1
Open to: 20 combinations
Draw/Art: According to a random draw FEI Art. 425.2
Prize money: € 600
Breakdown: € 180; € 140; € 100; € 80; € 60; € 40.

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COMPETITION No 6

Test: **CDICh**, Children team test
Number of horses per athlete: 1
Open to: 10 combinations
Draw/Art: According to a random draw FEI Art. 425.2
Prize money: Prizes in kind with a value of min. € 500

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COMPETITION No 7

Test: **CDIY**, Young Riders individual test
Number of horses per athlete: 1
Open to: 20 combinations
Draw/Art: According to a random draw FEI Art. 425.2
Prize money: € 800
Breakdown: € 230; € 180; € 140; € 110; € 90; € 50.

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COMPETITION No 8

Test: **CDI4***, Prix St Georges test
Number of horses per athlete: 1
Open to: 30 combinations
Draw/Art: According to a random draw FEI Art. 425.2
Total prize money: € 2.000
Breakdown: € 600; € 460; € 340; € 260; € 200; 140.

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THIRD DAY: Friday

DATE: 28|02|2020

COMPETITION No 9

Test: **CDIP**, Pony individual test
Number of horses per athlete: 1
Open to: 20 combinations
Draw/Art: According to a random draw FEI Art. 425.2
Prize money: Prizes in kind with a value of min. € 500

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COMPETITION No 10

Test: **CDICh**, Children individual test
Number of horses per athlete: 1
Open to: 10 combinations
Draw/Art: According to a random draw FEI Art. 425.2
Prize money: Prizes in kind with a value of min. € 1.000

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COMPETITION No 11

Test: **CDIU25**, Grand Prix 16-25 test
Number of horses per athlete: 1
Open to: 15 combinations
Draw/Art: According to a random draw FEI Art. 425.2.1a
Total prize money: € 1.500
Breakdown: € 475; € 375; € 275; € 225; € 150.

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COMPETITION No 12

Test: **CDI4***, Grand Prix test
Number of horses per athlete: 1
Open to: 30 combinations
At the latest at the date of definite entries, athletes must opt for the Grand Prix Special or the Grand Prix Freestyle. The allocation to the competitions is based on the result from the Grand Prix competition. In the case the max number of 15 athletes is reached in one competition, the following placed athletes are compulsory to start in the competition with remaining starting places.
Draw/Art: According to a random draw FEI Art. 425.2.1.a
Total prize money: € 5.000
Breakdown: € 1.500; € 1.200; € 900; € 650; € 450; 300.
Following prizes: € 70.

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FOURTH DAY: Saturday

DATE: 29|02|2020

COMPETITION No 13

Test: **CDI4***, Intermediate I test
Number of horses per athlete: 1
Open to: 30 combinations
Draw/Art: According to a random draw FEI Art. 425.2
Total prize money: € 2.500
Breakdown: € 700; € 560; € 440; € 360; € 250; 190.
Following prizes: € 60.

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COMPETITION No 14

Test: **CDIP**, Pony Freestyle test
Number of horses per athlete: 1
Open to: the best 12 combinations from Individual Pony competition
Draw/Art: Draw in reverse order to the results of the Individual competition in groups of 5. FEI Art. 425.5
Total prize money: Prizes in kind with a value of min. € 1.000

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COMPETITION No 15

Test: **CDIJ**, Juniors Freestyle test
Number of horses per athlete: 1
Open to: the best 12 combinations from Individual Pony competition
Draw/Art: Draw in reverse order to the results of the Individual competition in groups of 5. FEI Art. 425.5
Prize money: € 1.500
Breakdown: € 450; € 350; € 250; € 200; € 150; € 100.

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COMPETITION No 16

Test: **CDIY**, Young Riders Freestyle test
Number of horses per athlete: 1
Open to: the best 12 combinations from Individual Pony competition
Draw/Art: Draw in reverse order to the results of the Individual competition in groups of 5. FEI Art. 425.5
Prize money: € 1.750
Breakdown: € 550; € 425; € 300; € 225; € 150; € 100.

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COMPETITION No 17

Test: **CDIU25**, Grand Prix Freestyle test
Number of horses per athlete: 1
Open to: the best 15 combinations from GP 16-25
Draw/Art: Draw in reverse order to the results of the Individual competition in groups of 5. FEI Art. 425.5
Prize money: € 2.500
Breakdown: € 800; € 625; € 475; € 350; € 250.

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FIFTH DAY: Sunday

DATE: 01|03|2020

COMPETITION No 18

Test: **CDI 4***, Intermediate I Freestyle test
Number of horses per athlete: 1
Open to: and compulsory to the best 15 combination from competition 13 Intermediate I
Draw/Art: Draw in reverse order to the results of competition 13 in groups of 5. FEI Art. 425.5
Total prize money: € 4.000
Breakdown: € 1.200; € 900; € 700; € 550; € 400; 250.

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COMPETITION No 19

Test: **CDI 4***, Grand Prix Special test
Number of horses per athlete: 1
Open to: and compulsory to the best 15 combination from competition 12 Grand Prix, who opted for the GPS.
Draw/Art: Draw in reverse order to the results of competition 12 in groups of 5. FEI Art. 425.4
Total prize money: € 7.500
Breakdown: € 2.250; € 1.750; € 1.250; € 1.000; € 750; 500.

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COMPETITION No 20

Test: **CDI 4***, Grand Prix Freestyle test
Number of horses per athlete: 1
Open to: and compulsory to the best 15 combination from competition 12 Grand Prix, who opted for the GP FS.
Draw/Art: Draw in reverse order to the results of competition 12 in groups of 5. FEI Art. 425.5
Total prize money: € 9.000
Breakdown: € 2.600; € 2.100; € 1.600; € 1.250; € 950; 500.

* * * * *

X. FACILITIES OFFERED

1. ATHLETES

Accommodation.

Hotel: can be booked directly to the hotel, at the expense of Athletes. On the events official website you can find details for hotel recommendations.

At the expense of: The Organiser or the Athlete

Meals.

At the expense of: The Organiser or the Athlete

Meals provided from Wednesday February 26th to Sunday March 1st at the showground, in the restaurant and the Snackbar.

2. GROOMS

Accommodation.

Requests for accommodation must be sent with entries.

At the expense of: The Organiser or the Athlete

Meals.

At the expense of: The Organiser or the Athlete

Meals provided from Wednesday February 26th to Sunday March 1st at the showground, in the restaurant and the Snackbar.

Free breakfast for all grooms on Friday, Saturday and Sunday until 10h00 (1 per groom)

N.B. Organiser's must provide proper sanitary conditions. The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.

XI. LOGISTICAL/ADMINISTRATIVE/TECHNICAL INFORMATION

1. DRAW

Location of the draw: show office

2. COMPETITION ARENA(S)

Total dimensions: 40 x 90m (Competition arena - dimensions: 20 x 60 m)

Type of Footing: Sand

3. PRACTICE ARENA(S)

Total dimensions: 30 x 70m (Competition arena - dimensions: 20 x 60 m)

Type of Footing: Sand

4. STABLES

Size of boxes: 3 m x 3 m (minimum 3m x 3m + 20 % 3m x 4m)

Accommodation for the horses in boxes will be available in temporary tent stables. Request for 20% larger boxes must be sent with the definite entries and will be on a first come first reserved bases. € 200 for extra-large box.

5. PAPERLESS JUDGING

Paperless Judging System: Yes

No

Name Company / Contact person:

MDH or SCG

Contact email:

for CDI4* competitions only

6. SCORING PROVIDER / TIMING PROVIDER

Will you use a FEI Certified Service Provider to manage the scoring and timing at your Event?

(The list of certified Service Providers is available here: <https://inside.fei.org/fei/your-role/it-services/it-providers/list>)

Yes

Name of Company:

FEI Certified Service Provider ID number:

Contact person at Event:

Name:

FEI ID number:

Contact email:

No

Name of Company: MHD

Contact person at Event:

Name: Mathijs Meulendijks

FEI ID number: 10104838

Contact email: info@mdhresults.com

The FEI may require to be provided with real time results data feed of your events according to FEI requirements; in this case you and your provider will be informed accordingly.

7. AVERAGE SCORE / OPEN SCORING

Average Score and Open Scoring: Yes No

8. OTHER TECHNOLOGY/SERVICE PROVIDER(S)

Will you use other technology/service provider(s) at your Event?

Yes No

Name of Company:

Contact person:

Name:

FEI ID number (if applicable):

Contact email:

Activity/Function:

(i.e.: Accreditations, Stable Management, Camera system, Sensors, etc...)

9. PRIZE GIVING CEREMONY

The number of athletes required to present themselves for the prize-giving ceremony of each competition is 6

10. ADVERTISING ON ATHLETES AND HORSES

The athletes are authorised not authorised to carry the logo of their personal sponsor. The Chief Steward will check that the advertising and publicity on athletes and horses complies with Article 135 of the General Regulations.

11. TICKETING

Are you selling ticket for spectator to attend your event: Yes No

Name of your ticketing provider: CDI Lier / Azelhof

Web address to buy ticket: www.cdilier.be

12. BETTING

Betting will be authorised by the Organiser. Yes No

13. TRANSPORT REIMBURSEMENT HORSES / PONIES

Transport expenses to be paid by:

The Organiser at _____ per km or the Athlete

14. WELCOME

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate them on arrival.

15. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS

Walking distance

Organiser Shuttle Service

Public Transport to be paid by the Organiser or the Athlete

If paid by Athlete approximate cost per round trip:

Taxi: to be paid by the Organiser or the Athlete .

If paid by Athlete approximate cost per round trip: N/A

Other: N/A

16. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS

Entry right to the stable area acc. to FEI Veterinary Regulations Art. 1008-1009.

NUMBER ACCREDITED PERSONS:

Athlete: 1

Partner: 1

Groom: 1

Horse Owner: 2 two (2) accreditations per horse acc. to FEI Passport

Other: -

17. SUSTAINABILITY

Please consider the environment when organising an FEI Event. Please find useful information on FEI Sustainability here:

<http://inside.fei.org/fei/your-role/organisers/handbook>

XII. VETERINARY MATTERS

1.CUSTOMS FORMALITIES

Name: European Horse Service - Mr. van de Capelle

Telephone: +32 50 62 62 47

Address:

Telephone:

Email:

Opening hours:

2.HEALTH REQUIREMENTS

GENERAL

In accordance with the FEI Code of Conduct for the Welfare of the Horse it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

ENTRY OF HORSES

Required health tests and vaccinations: N/A

Quarantine period: N/A

Specimen Import Licence applied: N/A

3. NATIONAL REQUIREMENTS

N/A

4. PONIES

FEI Veterinary Regulations, Chapter IX and Annex IX: For all Pony Events, Ponies must be available for Pony Measurement if requested by the FEI.

5. INJURY SURVEILLANCE

FEI Veterinary Regulations, Chapter VIII: Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post mortem examination.

6. TRANSPORT OF HORSES

Horses must be fit to travel and be transported in suitable vehicles. Any government requirements for disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU.

7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE

7.1 PASSPORTS. FEI General Regulations Article 137

For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation.

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.

NB: Horses entered in CIMs in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (GRs 137.2).

Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated or fail to meet other passport requirements will be **subject to Sanctions in accordance with Annex VI of the FEI Veterinary Regulations** and may not be allowed to compete.

NB for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

7.2 VACCINATIONS - EQUINE INFLUENZA. FEI Veterinary Regulations Article 1003

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

VACCINATION	PROTOCOL	ELIGIBILITY TO ENTER VENUE
Primary Course	1 st Vaccination: day 0 2 nd Vaccination: day 21-92	May compete 7 days after the 2 nd Vaccination
First Booster	Within 7 months of the 2 nd vaccination of the Primary Course	May compete for 6 months +21 days after the 2 nd vaccination of the Primary Course Must not compete in the 7 days after receiving a vaccination
Boosters	MINIMUM: within one year of previous booster vaccination IF COMPETING: must be in the 6 months +21 days of the booster previous vaccination	Must have been vaccinated within 6 months +21 days before arriving at the Event Must not compete in the 7 days after receiving a vaccination

All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these VRs. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory

7.3 EXAMINATION ON ARRIVAL. FEI Veterinary Regulations Article 1031

On arrival at an Event venue, all Horses must undergo an examination by a veterinarian to confirm their identification from their passport and micro-chip ID (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue.

7.4 HORSE INSPECTIONS. FEI Veterinary Regulations Articles 1034-1042

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

7.5 LIMB SENSITIVITY EXAMINATION. FEI Veterinary Regulations Articles 1048-1053

All Horses are subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event. For Jumping that includes, but is not limited to, between rounds and before the Jump Off. For Endurance that includes, but is not limited to, pre-ride, during the ride and after the ride. Horses may be examined once or on multiple occasions during the Period of an Event. Horses may be selected for examination under the protocol randomly or they may

be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Eve

8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEI Regulations, Chapter VII

8.1 SAMPLING. FEI Veterinary Regulations Chapter VII

All horses competing at FEI Events may be subject to sampling for the presence of Prohibited Substances in accordance with the Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures. Refer to FEI Financial Charges for details of fees relating to Equine and Human Anti-Doping program (EADCMP), which OCs/NFs have the right to charge to the athlete (applicable for all FEI events worldwide).

8.2 ELECTIVE TESTING. FEI Veterinary Regulations Article 1058

Elective Testing may be carried out prior to an Event to check for the presence of Prohibited Substances. Please refer to <https://inside.fei.org/fei/cleansport/horses> for information and details.

XIII. HUMAN ANTI-DOPING

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in article 22.3 of the FEI's Anti-doping Rules for Human Athletes (ADRHA).

The ADRHA rules are published on the FEI's website at <http://inside.fei.org/content/anti-doping-rules>

XIV. ADDITIONAL INFORMATION

1. INSURANCES AND NATIONAL REQUIREMENTS

Equestrian sports involve inherent dangerous risks. To the greatest extent permitted by law, the FEI and the FEI Event Organiser shall NOT be liable for any damages relating to loss of property or injury of any kind to Athletes, Owners, Support Personnel or Horses at or in connection with an FEI Event and the FEI expressly excludes all such liability.

1.1 ATHLETES, OWNERS AND SUPPORT PERSONNEL

1.1.1 Personal Accident and Health Insurance

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses which may occur when you are attending at/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

1.1.2 Personal Property Insurance

You should also ensure that you are insured against property loss, theft or damage which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

1.1.3 Press Equipment

Press equipment and other items left in the Press workroom, Press lockers, the Press Tribune or anywhere on the showgrounds are left entirely at the owner's risk. The Organising Committee does not accept any responsibility for any loss or damage to such equipment or items. Members of the Press are advised not to leave any equipment or personal items unattended.

1.2 ATHLETES AND OWNERS

1.2.1 Third Party Liability Insurance

As an Athlete/Owner you are personally responsible for damages to third parties

caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

1.2.2 Additional Liability Information

N/A

1.2.3 Horse Insurance

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

2. PROTESTS/APPEALS

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.

Protest and appeal forms are available on the FEI website:

Protest: <http://inside.fei.org/sites/default/files/FEI%20Protest%20Form.pdf>

Appeal: <http://inside.fei.org/sites/default/files/FEI%20Appeal%20Form.pdf>

3. DISPUTES

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

4. MODIFICATION TO SCHEDULE

In exceptional circumstances, together with the Approval of the Chefs d'Equipe, host NF delegate, if any, and the Ground Jury, the OC may change the schedule in order to clarify any matters arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all Athletes and Officials as soon as possible and they must be reported to the FEI by the Foreign Judge.

5. ADDITIONAL INFORMATION FROM THE ORGANISER

- | |
|---|
| <ul style="list-style-type: none">- DOGS ON THE LEASH- DOGS ARE NOT ALLOWED IN THE INDOOR ACCOMMODATION- ALL VEHICLES/HORSE TRUCKS ARE PARKED ON A PAVED PARKING LOT- EXERCISE ARENA IS IN A NEW BUILD FACILITY NEXT TO THE ARENA. |
|---|

Age of Athletes and Horses according to the Event's Category:

Event's Category	Age of Athletes	Age of Horses
Grand Prix/Grand Prix Special/ Grand Prix Freestyle/ Intermediate II/Intermediate A/ Intermediate B	As of 16 th year	Min 8 y.o.
Prix St. Georges/Intermediate I/ Intermediate I Freestyle	As of 16 th year	Min. 7 y.o.
CH-Y/CDIY/CDIOY	As of 16 th year to end 21 st year	Min. 7 y.o.
CH-J/CDIJ/CDIOJ	As of 14 th year to end 18 th year	Min. 6 y.o.
CH-P/CDIP/CDIOP	As of 12 th year to end 16 th year	Min. 6 y.o.
CH-Ch/CDICh/CDIOCh	As of 12 th year to end 14 th year	Min. 6 y.o.
CH-U25/CDIU25/CDIOU25	As of 16 th year to end 25 th year	Min. 8 y.o.
CDIAm	As of 26 th year	Min. 7 y.o. Medium tour Min. 8 y.o.
CDIYH	As of 16 th year	Min. 5 y.o. – Max. 7 y.o.
CH-M-YH-D	As of 16 th year	5 y.o. / 6 y.o. / 7 y.o.

DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS:

Full details of any deductions from prize money must be outlined in the schedule. This includes government taxes. If it is necessary for Organisers to deduct such taxes, they must provide participants with an official form indicating the amount of tax deducted.

The tax form must be provided to the athletes upon arrival and returned to the Organiser prior to departing.

According to the relevant Belgium tax regulations, the OC of Azelhof Lier must charge 6% or 21% VAT on all fees to be paid by athletes.

18% tax deduction will be taken of the prize-money of the foreign athletes by the Belgian Government.

Athletes will receive an invoice, showing VAT specified separately and can apply for re-imburement of all VAT paid at the CDI Azelhof Lier.

IMPORTANT

The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations articles 127 and 128)

The value of the 1st prize must not exceed 1/3 of the total prize money announced for the competition. Distribution of prize money: distributed to 25 % of participants.

If there are between 5 and 19 athletes in the competition, min 5 prizes must be distributed.

If there are 4 or less athletes in the competition, the table below applies.

Number of Starters	1	2	3	4	From 5 and above
1 st	33%	33%	33%	33%	All the prize money scheduled must be distributed among all placed athletes.
2 nd		25%	25%	25%	
3 rd			20%	20%	
4 th				15%	
Total distributed	33%	58%	78%	93%	

The amount to be given to each athletes must be stated in the schedule.

XV. ANNEXES

1.FEI Entry System

Please fill the form below in order to provide you and the other members of your committee or your IT Providers access to the FEI Entry System.

FEI ID¹: 10101936
Name*: Lebon
First Name*: Joyce
E-Mail*: info@cdilier.be
Access Rights*: Admin² Consult³

FEI ID¹: 10034415
Name*: van der Vorm
First Name*: Annemiek
E-Mail*: annemiek@vdvorm.eu
Access Rights*: Admin² Consult³

FEI ID¹:
Name*:
First Name*:
E-Mail*:
Access Rights*: Admin² Consult³

- 1) If already have an FEI user account.
- 2) Provide you the required access to manage entries and substitutions and download entries/lists.
- 3) You are just able to consult and download the entries/lists.
- *) Mandatory Fields

2. RESULTS

In order to proceed with the results publication and for qualification purposes the FEI requires results to be uploaded directly on the FEI Database within two days after the conclusion of the event.

All relevant information, file format and tutorial can be found on this page:

<http://inside.fei.org/fei/your-role/Organisers/dressage/results-forms>

If you or your provider are unable to produce the required files, results will be accepted by e-mail to dressageresults@fei.org, in the proper XML format immediately after the event. Please refer to compulsory format for CDIs; the file can be downloaded using the following link: <http://inside.fei.org/fei/your-role/Organisers/xml-format>

All results must include FEI Passport Registration number of horses and FEI ID number of Athletes.

Please note that as per Art 109.6 (GR): OCs of International Events must inform the FEI and NFs whose teams or individuals have taken part, of the results and prize money paid to each placed Athlete and team, within two (2) days following the Event for all disciplines managed by an online entry system and five (5) days for all other discipline(s), unless otherwise specified for qualification and ranking reasons as communicated by the FEI. Failure from organisers of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.

**THE APPENDIX IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND
MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO
OTHERS UPON REQUEST**